

STYLESHEET GUIDELINES FOR AUTHORS



Submission guidelines

All material for publication should be sent to the Editors of *Pyrenae* at pyrenae@ub.edu or by mail to Dept. de Prehistòria, Història Antiga i Arqueologia, Universitat de Barcelona, C/ Montalegre 6-8, Barcelona 08001, Catalonia, Spain. In the case of several authors it is necessary to specify the author responsible for correspondence with *Pyrenae*.

Authors wishing to enquire with respect to the suitability of their manuscript for publication should contact the Editor or an Associated Editor.

Articles must follow the specified guidelines for format, bibliography and illustrations provided in the following pages, which may also be downloaded as a pdf.

The manuscript may be sent by email or by mail.

The Editors will confirm the receipt of the manuscript.

All manuscripts, if considered suitable for publication by the Editors will then be sent to other specialists for consultation (peer review) prior to final acceptance.

Authors must follow the page format of *Pyrenae*:

Page size: 23.5cm x 16.5 cm

Actual printable area (without margins): 18cm x 13.2cm.

Guidelines

Papers must be written in one of the following languages: Catalan, Spanish or English (French and/or Italian might also be accepted when considered necessary by the Editors).

The maximum length of the article (including figures and tables) will be 12000 words (approximately 30 pages, double space at 12pt).

Major articles 'commissioned' by the journal can have a maximum of 16000 words (approximately 41 pages, double space at 12pt).

Authors should bear in mind that each table or figure will be counted as 600 words per page.

Manuscripts should be written in double space, with wide margins, in electronic format, preferably for PC and in MA Word. Tables, figures and captions for tables and figures should be sent as separate files.

The title must be representative of the contents of the article.

Authors must provide the name, surname(s), institutional affiliation or place of work, with a postal address, email and telephone number.

The text must be preceded by a short abstract of no more than 100 words, in both the language in which the article is written, as well as in English, also of the same length. The abstracts should summarise briefly the aims, methodology, the results and conclusions of the work. Each abstract should be followed by a maximum of 6 key words, in the same language. Keywords should be different from the words used in the title of the paper.

The text of the article should include the objectives, justification for the work, the methodology used, the results obtained and a discussion or conclusions.

Every article should include a short version of the paper in another language. This short version should not exceed 2400 words, or 3200 words for major articles. This short version must refer to the tables, figures and bibliography of the paper.

Footnotes should be avoided and may be used in exceptional cases, for additional comment but never for full bibliographical references (although they can refer to the main bibliography).

Acknowledgments will follow the main text and contain the names and affiliations of the people thanked, as well as an explanation of the kind of collaboration given.

Figures and tables should be numbered in sequence in Arabic numerals in the order and manner in which they are cited in the text.

Other complementary material essential to the work will be placed in appendices at the end of the text after the bibliography.

SI Units (Système International d'Unités) should be used. If other units have been used in the manuscript, SI equivalents should appear in parentheses at strategic points.

Once the original text has been submitted they will be examined by at least two external peer reviewers who will provide a report on the suitability for publication and any possible changes required.

Once the articles have been finally accepted, proofs will be sent in pdf format to the author who is in correspondence with *Pyrenae*, unless otherwise indicated. The texts must be sent back as soon as possible with corrections added where required.

The author or authors of each article will receive a hard copy of *Pyrenae*, as well as a pdf of their article, once the volume is published. This pdf will be immediately uploaded onto the website of the Revistes Catalanes amb Accés Obert (with open access) and on the website of *Pyrenae* in pdf and digital form.

Originals will not be returned to the authors, except when requested.

Bibliographical References

References cited in the text should contain the name of the author and/or authors (when there are two). In the case of three or more authors the expression *et al.*, will be used. The year of publication will follow the author, and when necessary, specific references to page, table or figure (separated by colon). When there are several publications by the same author, the dates will be separated by commas. When there are several publications by the same author and from the same year, a letter will be added to the date. When there are different publications by different authors, each reference will be separated by a semicolon. When the name of the author is cited in the text, the dates and pages of references will go in parenthesis. Please follow these examples:

- (Brown, 2001)
- (Speth and Tchernov, 1998)
- (Albert *et al.*, 2003)
- (Düffort *et al.* 2012).
- (Christie, 2012: 28) or (Christie, 2012: 28-33) or (Christie, 2012: 28, fig. 1.8).
- (Trigger, 1995a, 1997)
- (Trigger, 1995a: 326, 1995b: fig. 2)

- (Brown, 2012; Albert *et al.*, 2003; Speth and Tchernov, 1998)
- ‘... documented by Jullien and Rieu (1999), in ...’

All publications cited in the text should be presented in a list of references following the text of the manuscript in alphabetical order by authors. Please follow these examples:

- BROWN, P., 2012, *Through the Eye of a Needle. Wealth, The Fall of Rome, and the Making of a Christianity in the West 350-550 AD*, Princeton University Press, Princeton.
- SPETH, J.D. and TCHERNOV, E., 1998, The role of hunting and scavenging in Neandertal procurement strategies: New evidence from Kebara cave (Israel), in T. AKAZAWA, K. AOIKI and O. BAR-YOSEF (eds.), *Neandertals and Modern Humans in Western Asia*, Plenum Press, New York, 223-240.
- ALBERT, R.M., BAR-YOSEF, O., MEIGNEN, L. and WEINER, S., 2003, Quantitative Phytolith Study of Hearths from the Natufian and Middle Palaeolithic Levels of Hayonim Cave (Galilee, Israel), *Journal of Archaeological Science* 30, 461-480.
- DÜFFORT, C., BREUCKMANN, B., KALASEK, R. and QUATEMBER, U., 2012, Three-Dimensional Documentation of Hadrian's Temple in Ephesus (Turkey). Using Different Scanning Technologies and Combining these Data into a Final 3D Model, in M. ZHOU, I. ROMANOWSKA, Z. WU, P. XU and P. VERHAGEN (eds.), *Revive the Past. Proceedings of the 39th International Conference on Computer Applications and Quantitative Methods in Archaeology, Beijing, April 12-16, 2011*, Pallas Publications, Amsterdam, 38-47.
- CHRISTIE, N., 2012, Vrbes Extinctae: Archaeologies of and Approaches to Abandoned Classical Cities, in N. CHRISTIE and A. AUGENTI (eds.), *Vrbes Extinctae. Approaches to archaeologies of abandoned classical towns*, Ashgate Publishing Company, Burlington, 1-44.
- TRIGGER, B.G., 1995a, Expanding middle-range theory, *Antiquity* 69, 449-458.
- TRIGGER, B.G., 1995b, Romanticism, nationalism and archaeology, in P. KOHL and C. FAWCETT (eds.), *Nationalism, Politics and the Practice of Archaeology*, Cambridge University Press, Cambridge, 263-279.
- TRIGGER, B.G., 1997, *Sociocultural Evolution*, Blackwell Publishers, Oxford.
- JULLIEN, M. i RIEU, J.-L., 1999, *Occupations du Paléolithique Supérieur dans le Sud-est du Bassin parisien*, Documents d'Archéologie Française 78, Éditions de la Maison des Sciences de l'Homme, Paris.

Classical citations will follow whenever possible, as established in the following dictionaries: GLARE, P.G.W. (ed.), 1982, *Oxford Latin Dictionary*, Clarendon Press, Oxford and LIDDELL, H.G. and SCOTT, R. (eds.), 1996, *A Greek-English Lexicon*, Clarendon Press, Oxford.

For the citation of an electronic journal the format should be as follows:

- MARTINEZ GARCÍA, J.J., 2008, El proyecto SIPMUR: los sistemas de información geográfica aplicados a la gestión administrativa del patrimonio de la región de Murcia, *Revista Arqueomurcia* 3 [online]. Consulted: 8 de march 2011. Available at <<http://www.arqueomurcia.com/revista/n3/pdfs/sipmur.pdf>>.

For the citation of information or text from a website, please follow the following example:

- BRONK RAMSEY, C., 2013, *OxCal 4.2 Manual* [online], Oxford Radiocarbon Accelerator Unit, Oxford. Up-to-date: 8th February 2013. Consulted: 20th March 2013. Available at: <http://c14.arch.ox.ac.uk/oxcalhelp/hlp_contents.html> .

How to prepare images

Tables and figures (including all types of illustrations) must be sent in black and white (no colour is allowed), and must fit the journal format, within the set margins. Tables and figures will count as 600 words per page.

Each tables and figure must be submitted as separate files. They must be cited in the text at the appropriate place in parentheses using the word “table” or “fig.” followed by the number (in Arabic) in the order they are mentioned in the text, for example (table 4) or (fig. 2). Tables and figures should be numbered as separate sequences.

Figures and tables must be indented and should not be enclosed in a borders or boxes.

All figures with plans or maps must include an indication of the North and a scale.

Figures which illustrate finds must include a scale.

All figures and tables must indicate the author or authors where this material is not that of the present author(s).

Only high-quality original artwork or electronic files in tiff or jpg format (300 dpi) should be submitted. Any other images should be converted into these formats.

Pyrenae invites authors to send one of the images of the article so that this can be used on the website to advertise their work.

Check that you have followed the guidelines for the submission of the article

Checklist:

- names and other information about the author(s)
- abstract(s) and key words
- text with bibliographical references following the guidelines
- foreign accents, where appropriate
- short version of text translated into English
- Bibliography following the guidelines
- list of figures and tables
- illustrations at a high resolution

BOOK REVIEWS



Pyrenae encourages the publication of book reviews which are published in the second volume of the year. The objective is to promote the diffusion of new research, comment on the history of particular research themes and scientific debate.

Prospective authors and editorials who wish to have their book reviewed or publish an advert should contact the Editors of *Pyrenae*. Two copies of the work should be sent addressed to *Pyrenae* (cf. the postal contact address): one example for the reviewer and one for the Library of the Facultat de Geografia i Història of the Universitat de Barcelona.

We recommend that a colour photograph of the book cover be sent so it can be published on the web site of *Pyrenae*.

Information for review authors

Authors that wish to publish a book review in *Pyrenae*, if they have not been contacted (commissioned) directly by the editors of *Pyrenae*, must contact *Pyrenae* in order to establish the first contact.

The length of reviews has no word limit, but reviews of 2000 maximum are the norm. References can be made in the text following the same guidelines established for articles. If the authors wish to exceed this word length they should contact the Editors of *Pyrenae* to discuss whether it can be published.

The bibliographical reference for the book should comprise the name of the author/authors, names and surnames, the full title, the name of the publisher, the series (if there is one), the number of pages, figures and plates, as well as the ISBN.

The author of review will receive a hard copy of *Pyrenae* as well a pdf of their text. This pdf will be immediately uploaded onto the website of the Revistes Catalanes amb Accés Obert (with open access) and on the website of *Pyrenae* in pdf and digital form.

Information for the publishers

Publishers who wish to have a review of their books in *Pyrenae* must contact the Editors of *Pyrenae*. The journal will look for a suitable reviewer, if the publisher has no other suggestion. The publisher will be responsible for sending the volume to the reviewer.

Once the review is published, if publisher has so asked, a hard copy of *Pyrenae*, as well as a pdf of the review will be sent to the publisher. They will also have access to download the copy uploaded onto the website of the Revistes Catalanes amb Accés Obert (with open access) and on the website of *Pyrenae* in pdf and digital form.

CONTACT US

www.pyrenae.com

Editorial Board

Texts for submission
pyrenae@ub.edu

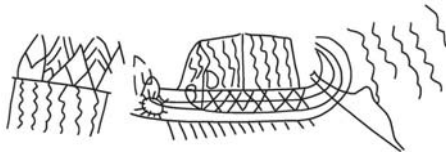
Managing Editor

Gisela RIPOLL



giselaripoll@ub.edu

+34.934037532 - Office 1025



Advisory Editors

Miguel Ángel CAU ONTIVEROS



macau@ub.edu

+34.934037534 - Office 1027

F. Javier LÓPEZ-CACHERO



xavierlopez@ub.edu

+34.934037546 - Office 1070

Víctor REVILLA CALVO



vrevillac@ub.edu

+34.934037550 - Office 1074

Exchanges

Pilar GARCÍA-ARGÜELLES



garciaarguelles@ub.edu

pyrenae.intercanvis@ub.edu

+34.934037527 - Office 1020

Information/Subscription /Sales

Sílvia VIDAL BIOSCA



silviavidal@ub.edu

+34.934037540 - Office 1034

Address

Pyrenae

Departament de Prehistòria, Història Antiga i

Arqueologia

Facultat de Geografia i Història

Universitat de Barcelona

Carrer de Montalegre 6 - E-08001 Barcelona



Universitat
de Barcelona